



## LOUDOUN COUNTY AGRICULTURAL & FORESTAL DISTRICT PROGRAM

### Interim Addition Application for the June 1, 2019 DEADLINE

#### IMPORTANT NOTICE TO ALL APPLICANTS

- A separate application is required for each parcel. Incomplete applications will not receive consideration. Submission of application and eligibility to join a District does not guarantee approval.
- **All applications for parcels between 5 and 20 acres must attach a farm or forestry management plan to the renewal application.**
- All pages of the application **must** be completed, or application will **not** be considered.
- The Agricultural and Forestal District Program and Land Use Program are separate programs. Please direct all questions concerning the Land Use program to the Exemptions and Deferrals Division of the Commissioner of the Revenue's office (703)-737-8557.
- Return completed applications to: **Loudoun County Dept of Planning & Zoning, 1 Harrison Street SE, MSC #62, Leesburg, VA 20175** or **EMAIL: [dpz@Loudoun.gov](mailto:dpz@Loudoun.gov)** or **FAX: 703-777-0441**.
- All correspondence regarding AFDs will be directed to the mailing address on file for the parcel with Loudoun County's Exemptions and Deferrals Division of the Commissioner of the Revenue's office.

#### **I. PARCEL INFORMATION**

**a. Tax Map Number:** \_\_\_\_\_ **b. PIN:** \_\_\_\_\_

**c. Property Address:** \_\_\_\_\_  
(Street Address) (City) (State) (Zip Code)

**d. Total Parcel Acreage:** \_\_\_\_\_ **e. Non-qualifying Acreage:** \_\_\_\_\_ **f. Acres to be enrolled in AFD:** \_\_\_\_\_

*\* If the acreage for renewal is in any way changed from the original application, applicants must include a map/aerial photos from the Loudoun County WebLogis-Online Mapping System or a parcel map provided by the Loudoun County Office of Mapping and Geographic Information. The map must clearly show the boundaries of the proposed district, each addition, and boundaries of properties owned by each applicant. In addition, the map must include identification and measurements of the non-qualifying acreage such as the home site, impervious surfaces, lawns and ornamental plantings. Staff will confirm estimates with GIS analysis.*

#### **II. LANDOWNER INFORMATION** *Attach separate sheet as necessary for additional landowners.*

<b>Landowner 1 Name</b>	
<b>Landowner 1 Address</b>	
<b>Landowner 1 Phone Number</b>	
<b>Landowner 1 Email</b>	
<b>Landowner 1 Signature</b>	
<i>Landowner 1 Witness Signature</i>	
<b>Landowner 2 Name</b>	
<b>Landowner 2 Address</b>	
<b>Landowner 2 Phone Number</b>	
<b>Landowner 2 Email</b>	
<b>Landowner 2 Signature</b>	
<i>Landowner 2 Witness Signature</i>	

**III. TAX STATUS**

a. Is the property currently enrolled in the Land Use Assessment Program? YES NO  
*Information regarding the Land Use Program or enrollment in the Land Use Program is available at [www.loudoun.gov/cor](http://www.loudoun.gov/cor) or by contacting the Exemptions and Deferrals Division of the Commissioner of the Revenue's office at (703) 777-0260.*

b. If the property is currently in the Land Use program, please identify the category:  
 (Check appropriate boxes.)

<input type="checkbox"/>	Agriculture	<input type="checkbox"/>	Horticulture	<input type="checkbox"/>	Forestry	<input type="checkbox"/>	Open Space
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**IV. Survey of Current or Planned Uses of Land (Check all that apply.)**

Instructions: Indicate for what purpose(s) the land is currently utilized. For each activity indicate the approximate number of acres contributing to that use. Total number of acres must equal at least the number in Section I. Item f. of this form (total acres to be enrolled in AFD).

Purpose	Type	Approximate Acres
<input type="checkbox"/> Agricultural crop(s)	_____	_____
	_____	+ _____
	_____	+ _____
<input type="checkbox"/> Horticultural crop(s)	_____	+ _____
	_____	+ _____
	_____	+ _____
<input type="checkbox"/> Forestry		+ _____
<input type="checkbox"/> Livestock (note type & number)	_____	+ _____
	_____	+ _____
<input type="checkbox"/> Horses (note business/pleasure and number)	_____ (business)	+ _____
	_____ (pleasure)	
<input type="checkbox"/> Environmental Stewardship (check all that apply)		+ _____
<input type="checkbox"/> Reduce or prevent soil erosion		
<input type="checkbox"/> Maintain fertility by application of nutrients		= _____
<input type="checkbox"/> Control brush, woody growth and noxious weeds		<b>TOTAL ACRES</b>
<input type="checkbox"/> Other (Describe)		
<input type="checkbox"/> Wetlands, flood plains, streams and/or rivers		

**V. Land Management Plans (for renewing parcels between 5 and 20 acres)**

All new and renewing parcels of 5 to less than 20 acres must meet one or more of the following criteria, all of which are included in the Revised General Plan:

1. Management Plan that specifically states that the property owner(s) are accumulating the required five year production records in order to qualify for agricultural, to include horticulture, land use tax deferral.
2. Animal Husbandry including Equine uses (commercial or non-commercial) with a Management Plan that relates the pasture carrying capacity to limit the number of animals allowed.
3. Forests and woodlands with a management plan that specifies the actions required to maintain and enhance the stands.
4. Management Plan for environmental stewardship which can include reduction or prevention of soil erosion, maintaining fertility of land, control of brush, woody growth and noxious weed, and/or wetlands, flood plains, streams and/or rivers that set forth the terms for their maintenance and enhancement.

*(For assistance in obtaining a farm management plan, please contact the Loudoun Soil and Water Conservation District at 571-918-4530. For assistance in obtaining a forest management plan please contact a professional forester or the Virginia Department of Forestry at 540-347-6358.)*

**VI. Program Rules and Restrictions**

The AFD Program is a voluntary program that landowners join according to the guidelines found in §§ 15.2-4300-4314 of the Virginia State Code, and §§ 1226.01 through 1226.05 of the Codified Ordinances of Loudoun County, and the various ordinances regarding specific Districts within Loudoun County. The particular ordinance creating or renewing each specific AFD states the term limit (date of enactment and date of next review for renewal), the subdivision minimum size for parcels enrolled in the District, and any other conditions applicable to parcels in the AFD. The subdivision minimum defines the minimum size of any parcel that may be created by boundary line adjustment or subdivision while enrolled in an AFD.

Please consider the term limits and subdivision requirements carefully. If you are considering subdividing your land (including clustered development), or are considering a boundary line adjustment that would result in parcel acreage below the subdivision minimum of the district, you are advised to complete and record your subdivision or adjustment prior to renewing the parcel. *Please check the minimum lot size allowed for a subdivision in your AFD. Those landowners seeking to subdivide or move a boundary line which will result in parcels below the minimum acreage must file an official request to withdraw from the District, accompanied by a \$500 fee payment. Approval of a withdrawal request is not guaranteed.*

**VII. Property Owner Acknowledgement:**

**I submit \_\_\_\_\_ acres for enrollment to the \_\_\_\_\_ Agricultural & Forestal District.**

**I understand that this Agricultural & Forestal District has a term of \_\_\_ years and a subdivision minimum\* of \_\_\_ acres. I understand that this Agricultural & Forestal District will renew on \_\_\_\_\_. I understand that any subdivision or boundary line adjustment resulting in a parcel below the minimum subdivision limit of the Agricultural & Forestal District will not be permitted.**

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**Applicant Name (printed) (signed) (date)**

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**Applicant Name (printed) (signed) (date)**

**PLEASE CONTACT THE DEPARTMENT OF PLANNING AND ZONING AT 703-777-0246 WITH QUESTIONS CONCERNING THE AGRICULTURAL & FORESTAL DISTRICT PROGRAM.**

**PLEASE CONTACT THE EXEMPTIONS AND DEFERRALS DIVISION OF THE COMMISSIONER OF THE REVENUE’S OFFICE AT 703-737-8557 WITH QUESTIONS CONCERNING THE LAND USE PROGRAM.**

<b>For Office Use Only</b>			<b>Date Received:</b>	
<b>Referred to Advisory Committee</b>	<b>Aug. 2019</b>	<b>District(s) Eligible</b>		
<b>Planning Commission Public Hearing</b>	<b>Sept. 2019</b>	<b>INTERIM ADDITION</b>		
<b>Board of Supervisors Public Hearing</b>	<b>Oct. 2019</b>	<b>2019</b>		
		<b>Eligible by:</b>	<b>Adjacency</b>	
			<b>Within 1mi</b>	
<b>Approve</b>	<b>Reject</b>	<b>Modify</b>		